

CIVIL AIR PATROL
Headquarters
Missouri Wing
P. O. Box 5044
Whiteman AFB, MO 65305-1094

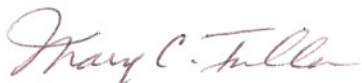
MO Wing Supplement 1
CAPR 173-4
10 August 2007

Administrative Practices

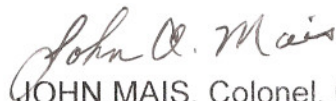
FUND RAISING/DONATIONS

CAPR 173-4 dated 1 August 2006 is supplemented as follows:

3a Fund raising activities/donation plans must be submitted for the Wing Commander's written approval at least thirty (30) days prior to each planned activity. Multi-unit fund raising requests shall include a fund distribution plan, the participating units, and acknowledgement of having been briefed on the distribution plan by each participating unit. An accounting of funds raised/donated, expenses, copies of all sign in sheets and the final distribution of funds shall be provided each unit and wing within two weeks of receiving the funds. If any units are added to the activity after Wing approval of the activity, the above documentation of acknowledgement of distribution of funds shall be provided to wing as soon as possible, but not later than three days prior to the event.



MARY C. FULLER, Lt.Col, CAP
Administrative Officer



JOHN MAIS, Colonel, CAP
Commander